

University of New Mexico Posting Guidelines

It is a violation of this policy to place posters, flyers or chalk at any time on permanent University structures such as buildings, utility poles, fountains, works of art, fixed refuse containers and trees on campus. It is also a violation of this policy to drive any posters, signs or stakes into any University grounds.

CHALKING is allowed on sidewalks which are exposed to weather and foot traffic where chalk will wear off in a short time. Only non-permanent sidewalk chalk is permitted. Liquid chalk, art chalk, charcoal and paint are not permitted. Chalking is not permitted on any permanent University structures or unexposed sidewalks, vertical walls or under balconies. Chalking is also prohibited within fifteen feet of the entrance to any building. Chalking is not permitted at Lobo Village.

DISPLAYS posted or installed improperly will be removed promptly by maintenance crews. Any extraordinary expense will be charged to the persons or organizations responsible for the damage. Displays may not be attached to/alter any University structures, campus art installations, trees or other landscape, alter traffic patterns or block access to buildings, ramps or roads or disrupt regular University functions. Art projects and general displays must be pre-approved through the art display form at shea.unm.edu/art-form.php and have an outdoor space reserved (if applicable) through ems.unm.edu.

POSTERS, NOTICES and FLYERS

INSIDE POSTINGS within campus buildings may be done with the prior approval of the office in charge of the area. At no time will posting be in violation of the Physical Plant Department Policy.

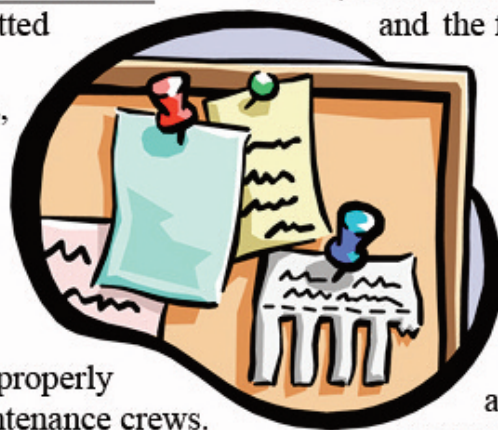
OUTSIDE POSTING flyers may be placed on the kiosks and are cleaned off once a month. Flyers may be posted at any outdoor area on campus consistent with the orderly conduct of University affairs, the maintenance of University property and the free flow of traffic and persons.

Efforts must be made to avoid litter. Any expense incurred by the University for clean up will be charged to the persons or organizations responsible. Materials shall not be forced upon others; excessive hawking or shouting at persons is prohibited.

DO NOT post on light poles, bollards, buildings, trash cans, campus art installations, trees or similar structures. Signs are not allowed to be staked into the ground and posting with glue or adhesives is prohibited.

VIOLATIONS Persons violating any of these rules may be subject to disciplinary action under the Student Code of Conduct or the Visitor Code of Conduct. Violations by faculty or staff will be referred to the appropriate department or academic unit. In addition, violators may be subject to an order to leave University property and/or arrest for violation of State Law(s).

QUESTIONS about posting on campus should be directed to the UNM Student Activities Center, Student Union Building room 1018, 277-4706.



UNM Posting Areas

Outdoor Posting Areas

These areas do not require prior approval for posting:

- Cornell / SUB Mall North, West of Mesa Vista Hall
- Zimmerman / Smith Plaza, Southwest Corner
- Art Building, North Entrance
- Woodward Hall, Northwest Corner
- Psychology Building, North Entrance
- Mitchell Hall, Northeast Entrance
- Ortega Hall, West Entrance
- Dane Smith Hall / Duck Pond Bus Stop
- Duck Pond Walkway, North Entrance

Indoor Posting Areas

The Bulletin Boards on the following lists are open posting boards. There are many other boards in these buildings and unlisted buildings. These boards require prior departmental approval and a stamp prior to posting, if allowed at all.

Anthropology Building

- Bulletin Board, North Entrance

Art Building

- Bulletin Board, North Entrance, 1st Floor
- Bulletin Board, Main Hall, 2nd Floor

Casetter Hall / Biology

- Bulletin Board, Outside Room 100
- Bulletin Boards, Throughout 1st Floor Hallways

Centennial Engineering Bldg

- Bulletin Board, North Hallway, 1st Floor
- Bulletin Board, South Hallway, 1st Floor

Center for the Arts

- Bulletin Board, North Entrance by SUB
 - Downstairs by Elevator
- Bulletin Board, North Entrance by SUB
 - Upstairs by Elevator



Communications & Journalism

- Bulletin Board, Northeast Entrance, 1st Floor
- Bulletin Board, East Hallway, 2nd Floor
- Bulletin Board, West Hallway, 2nd Floor

Dane Smith Hall

- Bulletin Board, Southeast Entrance

Electrical & Computer Eng.

- Bulletin Board, Through West Exit of Front Lobby, 1st Floor

Geology Building / Northrup

- Bulletin Board, Outside of Room 126

Graduate School of Business

- Bulletin Board, North Entrance, 1st Floor
- Bulletin Board, South Entrance, 1st Floor

Johnson Center

- Bulletin Board, Outside of B100 Classroom

Student Union Building

- Bulletin Board, By the Restrooms, Bottom Level

Woodward Hall

- Bulletin Board, Southwest Entrance

Residence Hall Posting

These areas do not require prior approval for posting:

- La Posada Dining Hall, East & West Entrances

The Residence Halls do not allow any other posting in their areas. This includes sliding flyers under doors and solicitation. You may contact the 2 main offices about the possibility of using digital postings.